

Valley City Commission Proceedings

March 5, 2012

5:00 p.m. City Hall

President Werkhoven presided and called the meeting to order with roll call.

Members Present: Commissioners Wagar, Dutton, Pedersen and Magnuson

Others Present: City Administrator Schelkoph, Avis Richter, Auditor; City Attorney Myhre; Dave Andersen, Building/Fire Inspector, Acting Police Chief McDonald, Nick Lee, Assessor; Gary Retterath, Fire Chief, Chad Pedersen from Kadrmas Lee & Jackson

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

One item removed

MINUTES

Commissioner Wagar moved to approve the minutes from February 21 meeting, seconded by Commissioner Pedersen. The motion passed unanimously.

APPROVAL OF CONSENT AGENDA

Approve Monthly Reports from the Fire Chief, Building Inspector, Auditor, Municipal Judge and Public Works Accountant.

Approve Monthly Bills for the City and Public Works in the Amount of \$1,307,301.66.

Approve renewal of Electric, Plumbing and Heating Licenses for Enterprise Electric Inc., JDP Electric, Inc., Wrigley Mechanical, Inc, Bakkegard & Schell, Inc., Hope Electric, Inc., John's Refrigeration & Electric, Inc., All American Plumbing & Heating, Redlinger Bros. Plumbing & Heating Co., Grant's Mechanical, Robert Gibb & Sons, Inc., Valley Electric Services, Inc., Grotberg Electric, DC Electric, Tom's Electric, Home Heating Plumbing & A/C, Inc., Keith's Air Conditioning, Refrigeration & Heating, Inc.

Approve Game of Chance Raffle Permit for El Zagal Sheyenne Valley Flag Corp. and Disabled American Veterans.

Commissioner Pedersen moved to approve the consent agenda, seconded by Commissioner Dutton. The motion passed unanimously.

RESOLUTIONS

Approve Resolution No. 1832, a resolution Creating Road Dust Control Improvement District No. 1.

The road dust control district is a new venture for the city. A solution will be put on gravel roads in three parts of the city in order to control the dust. The liquid application will be assessed at one time, but the application continues for 3 more years (totaling 4). Commissioner Dutton moved to approve Resolution No. 1832, a resolution Creating Road Dust Control Improvement District No. 1, seconded by Commissioner Magnuson. The motion passed unanimously.

Approve Resolution No. 1833, a resolution creating Paving Improvement District No. 97 for Five (5) 2011 ER Sites.

Chad Petersen from Kadrmas Lee & Jackson explained that this project is approved by the NDDOT and bid requests cannot go out until July for the project. Commissioner Wagar moved to approve Resolution No. 1833, a resolution creating Paving Improvement District No. 97, seconded by Commissioner Dutton. The motion passed unanimously.

NEW BUSINESS

Award Engineering Services for the ND DOT Emergency Repair Project and direct them to prepare the preliminary and design engineering contract(s).

Commissioner Pedersen moved to award the engineering services for the NDDOT Emergency Repair Project to Kadrmas Lee & Jackson and direct them to prepare the preliminary and design engineering contract, seconded by Commissioner Dutton. The motion passed unanimously.

Approve Cost Participation, Construction, and Maintenance Agreement Urban Federal Aid Project at 6th Ave NE from Main St to 6th St & Chautauqua Blvd from 5th Street to 6th St NE.

Commissioner Dutton moved to approve the Cost Participation, Construction and Maintenance Agreement of the Urban Federal Aid Project, seconded by Commissioner Magnuson. The motion passed unanimously.

Approve Cost Participation, Construction, and Maintenance Agreement Urban Federal Aid Project at 9th Avenue NW from Main Street to 12th Street and at Pioneer Park.

Commissioner Magnuson moved to approve Cost Participation, Construction and Maintenance Agreement of the Union Federal Aid Project, seconded by Commissioner Wagar. The motion passed unanimously.

Review and Approve Valley City Floodway Acquisition Program.

Commissioner Pederson, also on the Flood Task Force, reported that the State Water Commission wanted Valley City to finalize their list now so the buyout could proceed. At the end of March, letters will be sent out to the 31 property owners regarding appraisals and if they want to proceed. Commissioner Wagar moved to approve the Valley City Floodway Acquisition Program, seconded by Commissioner Dutton. The motion passed unanimously.

March 5, 2012 Commission Proceedings Continued

CITY ADMINISTRATOR REPORT

City Administrator Schelkoph reported on the following: Barnes Rural Water, Water Treatment Plant, the police chief open position, Officer Lois Cahoon, a new patrol car, the MRES conference reschedule, all the grant updates, website enhancements in progress, annexed area south of I-94, our fine public works department and fire departments, and the upcoming sanitary sewer lift station meeting.

CITY UPDATES & COMMISSION COMMENTS

Commissioner Wagar gave “kudos” to the fire and police departments and the street department.

Commissioner Pedersen reported that the USACOE has agreed to work with Kadrmas Lee & Jackson with the feasibility study, also he will be in Bismarck on Wednesday for a State Water Commission meeting.

Attorney Russ Myhre reported on the off duty officer incident.

Building/Fire Inspector Andersen reminded the public about the snow clearing ordinance.

Fire Chief Retterath has been busy with fires, rescues and training.

President Werkhoven reminded the commissioners and public that to put something on the agenda, it must be submitted with the paperwork no later than Wednesday at 5 pm. Also a reminder of the public meeting on March 6th regarding the 6th Avenue NE project.

ADJOURN

Motion by Commissioner Pedersen, seconded by Commissioner Dutton, that the meeting be adjourned. Motion carried. The meeting was adjourned at 5:52 pm.

Attested to by:

Avis Richter, Auditor
City of Valley City, North Dakota

Robert J. Werkhoven, President
Board of City Commissioners